



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, December 3, 2014**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (14-5577)

**Attachments:** [AUDIO](#)

Present: Vice Chairperson Frank S. Bacio, Commissioner Barbara Bigby,  
Commissioner Cheryl Grills Ph.D., Commissioner Donald S.  
Andrews and Commissioner Susan Burton

Excused: Chairperson Eleanor R. Montañó and Commissioner Anne S. Hill

Call to Order. (14-5388)

**Vice Chairperson Bacio called the meeting to order at 10:05 a.m.**

**Vice Chairperson Bacio led in the Pledge of Allegiance, followed by a  
moment of silence.**

**I. ADMINISTRATIVE MATTER**

1. Approval of the November 19, 2014 Minutes. (14-5392)

**On motion of Commissioner Donald S. Andrews, seconded by  
Commissioner Barbara Bigby and unanimously carried, this item was  
approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

2. Chairperson's Report on various items for December 3, 2014. (14-539)

**Vice Chairperson Bacio and Commissioner Andrews shared the following articles and information:**

- **New County Leadership Takes Helm (Los Angeles Times, December 2, 2014)**
- **Knabe Questions Commitment (Daily Breeze, November 15, 2014)**

**Vice Chairperson Bacio reported that the Sybil Brand Commission's (SBC) Holiday Luncheon will be held on Wednesday, December 10, 2014 at the San Antonio Winery following the SBC meeting.**

**During a discussion, staff was directed by the Commission to draft congratulatory/invitation letters to First District Supervisor Hilda L. Solis and Third District Supervisor Sheila Kuehl, for review at the December 17, 2014 meeting. Vice Chairperson Bacio, Commissioners Andrews and Burton informed the Commission that they plan to visit Third District Supervisor Sheila Kuehl within the next several weeks in order to personally introduce themselves as SBC Commissioners and express the Commissions' support.**

3. Treasurer's Report for December 3, 2014. (14-5394)

**Vice Chairperson Bacio reported that the bank statement balance of the Commission's Charitable Fund remains at \$332.15.**

4. Staff Report on Correspondence Received, and Department Representative Reports for December 3, 2014. (14-5395)

**Staff provided copies of an email and attachments to the Commission that was received from the Department of Children and Family Services regarding the State of California Department of Health Care Services update on Anti-psychotic Restrictions for Beneficiaries under 18 years of age. Staff also provided a copy of the SBC draft 2015 meeting schedule and informed the Commission that once approved a copy of the schedule will be forwarded to the Los Angeles County Commission for Women (CW) as directed.**

**The Commission identified several dates in December 2014 and January 2015 to conduct joint CW and SBC inspections; and directed staff to**

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**forward the information to the CW and report their responses, as soon as possible.**

5. Review of Group Home Compliance Monitoring Audit Reports presented on December 3, 2014. (14-5396)

**In Compliance:**

**Commissioner Andrews visited:**

- **Optimist Boys Home and Ranch "Day Treatment School" (Main - North Figueroa Street, Los Angeles, CA) on December 1, 2014.**

6. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from November 20, 2014 to December 2, 2014. (14-5399)

**During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:**

**Vice Chairperson Bacio and Commissioner Bigby visited:**

- **McKinley Children's Center/McKinley Boy's Home "Corporate Site" (West Cypress Street, San Dimas, CA.), on November 25, 2014 and noted that the facility was placed on a "Do Not Use" status.**

**Commissioner Andrews visited:**

- **South Bay Bright Future Youth Center #2 (West 245th Street, Harbor City, CA.) on November 26, 2014.**
- **Aviva Center, Hamburger Home (Camino Palermo, Los Angeles, CA.), on November 25, 2014.**
- **Children's Homes of Southern California "Runnymede Group Home" (Runnymede Street, Van Nuys, CA.), on November 24, 2014.**

**Commissioner Bigby visited:**

- **Hillside Home for Children "Administrative Office" (West Colorado Blvd., Los Angeles, CA.), on November 26, 2014. Commissioner Bigby will re-visit the facility on December 16, 2014.**
- **Bourne Inc. (1) (Monterose Drive, Altadena, CA.), on November 24, 2014 and noted that the clients' Needs and Service Plans (NSP's) are not signed by the Social Worker.**

**Commissioners Burton and Grills visited:**

- **Sand Hill Group Home Inc (South Normandie Avenue, Los Angeles, CA.), on November 25, 2014 and noted that although the home is in satisfactory condition a Corrective Action Plan was issued for the following:**

- Quick release bars for Bedrooms #1, #2 and #3 need to be replaced
- Bedroom #1 carpet needs replacing and there's a hole in the door
- The mattress and desk in Bedroom #3 needs to be replaced

During the reporting period, the following group home was reported as being in unsatisfactory condition:

Commissioners Burton and Grills revisited:

- Deliann Lucile Corporation "Delilu Achievement" (West 36th Place, Los Angeles, CA.), on November 29, 2014 and reported following:
  - Many inconsistencies with the NSP's
  - Bedroom #4 closet still needs the proper clothes rack
  - No posted house rules
  - No vehicle service log

During the reporting period, the following group homes/facilities were visited, but not inspected:

Commissioner Bigby visited:

- Bourne Inc. (1) (Monterose Drive, Altadena, CA), on November 21, 2014 and reported that no one was home.

Commissioner Andrews visited:

- Children's Homes of Southern California "Victory Group Home" (Victory Boulevard, West Hills, CA.), on December 2, 2014 and reported that no one was home.

Commissioners Burton and Grills visited:

- Mozelle Pennington (Butler Avenue, Compton, CA), on November 28, 2014 and reported that this facility was closed.

### **III. MISCELLANEOUS**

#### **Matters Not Posted**

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (14-5400)

**There were no matters presented for a future agenda.**

**Public Comment**

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (14-5402)

**There were no members of the public present to address the Commission.**

**Adjournment**

9. Adjournment for the meeting of December 3, 2014. (14-5403)

**There being no further business, Vice Chairperson Bacio adjourned the meeting of December 3, 2014 at 11:43 a.m.**

DRAFT